

## VICE PRESIDENT FOR FINANCE (VPF)

### SUMMARY

University of the Ozarks invites applications for the Vice President for Finance (VPF). The VPF is the Chief Financial Officer of the University and has responsibility for the leadership and management of the University's finance operations, is a member of the executive management team and reports directly to the President. The Vice President is responsible for providing executive level direction and management oversight for financial planning, budgeting and budget analysis, accounting and business operations, finance controls and reporting, investment oversight, student financial aid, campus maintenance and development, risk management and insurance, space planning and construction, facilities and grounds operations, purchasing, and contract administration.

### RESPONSIBILITIES AND QUALIFICATIONS

Under the direction of the President, the Vice President for Finance performs some or all of the following duties:

- Serves as the financial advisor to the President;
- Leads the management of the University administrative operations and services: physical facilities, grounds, business office, risk management, and student financial aid;
- Serves as staff liaison to the Board of Trustees' Finance and Facilities and Endowment Committees;
- Serves as the direct liaison between the Endowment Committee of the Board of Trustees and the endowment consultants (LCG Associates);
- Manages a local commercial real estate portfolio;
- In consultation with the Vice Presidents of Marketing and Enrollment, Advancement and Alumni Engagement, Student Success, and Academic Affairs develops and implements the annual operating budget.
- Develops and oversees the implementation of the University's strategic goals and action plans for campus and facility operations, business office, and student financial aid;
- Coordinates the contracts and services for the campus auxiliary enterprises;
- Conducts short- and long-range financial forecasting; for the operational, capital and debt budgets;
- In consultation with the president and senior staff ensures responsible allocation of human and fiscal resources to programs;
- Assesses operational results, including benchmarking operations against peers and industry standards;
- Recommends financials and administrative policies and procedures to more effectively and efficiently operate the University;
- Other duties as assigned.

## SKILLS AND ABILITIES

- Excellent organizational ability, high level of accuracy, attention to detail.
- Effective communication skills.
- Able to prioritize and manage multiple tasks simultaneously.
- Enjoy working with college students and those who support them.
- Work evenings and weekends as required.

## QUALIFICATIONS

Required:

- A graduate degree in a related field.
- Sophisticated understanding of Higher Education Finance.
- A minimum of seven years finance experience with progressively increased responsibilities and demonstrated outcomes.

Preferred:

- CPA
- Experience maximizing utilization of endowed funds.

## APPLICATION PROCEDURES

- A complete application will include a letter of interest, a résumé and contact information for three professional references.
- Review of candidate materials will begin Wednesday, April 1, 2026, and continue until the appointment.
- Inquiries, nominations, referrals and applications (including résumés and letters of interest) may be sent electronically: c/o Office of the President, University of the Ozarks at [president@ozarks.edu](mailto:president@ozarks.edu).
- For full consideration, all applications should be completed and filed by end of business Friday, April 17<sup>th</sup>,
- Campus interviews will begin Monday, May 4<sup>th</sup>
- Anticipated start date is Monday, July 6<sup>th</sup>

## ABOUT UNIVERSITY OF THE OZARKS

Ranked in the top ten of southern region comprehensive baccalaureate institutions by U. S. News & World Report, the University of the Ozarks is a Presbyterian-related institution that blends the liberal arts and professional preparation in a student-centered environment emphasizing quality teaching and student learning. The university serves a diverse group of approximately 850 students from the United States and abroad on a beautiful campus in Clarksville, Arkansas, located along I-40 approximately 90 miles northwest of Little Rock, nestled between the Arkansas River and the Ozark Mountains. Recent major gifts have enhanced the academic program and other campus initiatives. For more information about the University of the Ozarks, visit [www.ozarks.edu](http://www.ozarks.edu).