

RESOURCE LIBRARIAN

JOB SUMMARY/OBJECTIVE:

Reporting to the Director of Robson Library, the Resource Librarian enjoys diverse tasks encompassing both technical and public services. With access to a vast collection of digital resources and over 100,000 print volumes, the Resource Librarian fosters curiosity and encourages students to develop the compassion, awareness, and critical-thinking skills they will likely need to live life more fully. The Resource Librarian facilitates in the transmission of past and present knowledge to present and future scholars.

University of the Ozarks values personal attention and collegiality, thus a familiarity with and understanding of a small and residential campus are highly desirable. A sincere interest in students, excellent communication skills, and support of the University's mission are also required.

DUTIES AND RESPONSIBILITIES:

- to be a welcoming presence who imparts a consistent and expansive delight in lifelong learning.
- to learn new skills and be alert to forming varied perspectives.
- to introduce and reinforce – in the library and in the classroom – the breadth and depth of Robson Library's print and digital resources, while also assisting individuals with their specific research interests.
- to preserve the vitality and beauty of the library's physical space and the order of its print and digital resources.
- to work with circulation, reserves, and interlibrary loan services.
- to catalog materials and maintain the library's website.
- to work with serials.

SKILLS AND ABILITIES:

- Comfortable familiarity with online databases, e-resources, and emerging technologies.
- Ability or willingness to learn how to provide library research assistance and library instruction services.
- Ability or willingness to learn how to work with online databases and reference resources.
- Ability or willingness to follow current trends and needs in library services and higher education.
- Ability or willingness to supervise student employees.
- Ability or willingness to work collaboratively with various constituencies, including students, staff, faculty, and community members.
- Effective oral and written communication.
- Collaborative spirit.
- Natural inclination for organization and an attention to details.
- Capacity to balance and manage multiple tasks simultaneously with minimal supervision.
- An eager enjoyment in creative investigation and problem solving.
- A patient delight in working with college students.

QUALIFICATIONS

MLS from an ALA-accredited library school.

ABOUT UNIVERSITY OF THE OZARKS

Ranked in the Top 10 of Southern region comprehensive baccalaureate institutions by U. S. News & World Report, University of the Ozarks is a Presbyterian-related institution that blends the liberal arts and professional preparation in a student-centered environment emphasizing quality teaching and student learning. The University serves approximately 800 undergraduate students on a beautiful campus in Clarksville, Arkansas, located along Interstate-40 approximately 90 miles northwest of Little Rock, and nestled between the Arkansas River and the Ozark Mountains. The University serves students from diverse religious, cultural, educational and economic backgrounds and welcomes students from throughout the U.S. and from more than 20 countries around the world. Knowing that diversity contributes to academic excellence and rich and rewarding communities, Ozarks is committed to recruiting and retaining a diverse faculty, staff and student body. The University is especially interested in applicants with diverse backgrounds and experiences and those with a successful record of teaching and working with diverse students, including historically underrepresented minority students and other underserved populations. Recent campaigns have enhanced facilities, academic programs and other campus initiatives. For more information about University of the Ozarks, visit www.ozarks.edu.

APPLICATION PROCEDURES

Review of applications will begin immediately and will continue until the search is completed. Please send a letter of application/cover letter; resume; and three current letters of recommendation upon request, to: humanresources@ozarks.edu