

DIRECTOR OF THE ROBSON LIBRARY

JOB SUMMARY/OBJECTIVE:

We are seeking a service-oriented Director of the Library to lead all aspects of our single-library operation. This is a unique opportunity for a self-directed professional who enjoys working closely with students and faculty, curating a focused collection, and shaping the library as a hub of inquiry and collaboration. The Director manages all library operations, supervises a team of student workers, and serves as the primary liaison to faculty for research and information literacy. This role combines leadership, hands-on service, and strategic planning in an environment where one person can make a meaningful impact on campus culture.

The University of the Ozarks embodies and values collegiality and personal attention, making an understanding of small, residential campuses highly desirable. Candidates for this position need to have excellent oral and written communication skills, a wholehearted enjoyment in working with young people, and a natural affinity with the University's mission.

DUTIES AND RESPONSIBILITIES:

- Manage daily operations of the library, including circulation, acquisitions, cataloging, and space planning.
- Develop and maintain the print and digital collections in collaboration with academic programs.
- Provide individualized reference and research support to students and faculty.
- Design and deliver information literacy instruction and library orientations.
- Recruit, train, and supervise a team of student workers.
- Coordinate interlibrary loan services and vendor relationships.
- Maintain the library website and catalog with basic technical support.
- Collaborate with campus partners to promote a culture of learning, belonging, and accessibility.
- Serve as advocate and strategist for the library in college-wide planning conversations.

ESSENTIAL CAPACITIES:

- Eager enjoyment in creative investigation and problem solving.
- Inclination for arrangement and attention to details.
- Balance in managing multiple tasks with minimal supervision.
- Patient delight in working with college students.

PREFERRED QUALIFICATIONS

MLS from an ALA-accredited library school or equivalent.

ABOUT UNIVERSITY OF THE OZARKS

Ranked in the Top 10 of Southern region comprehensive baccalaureate institutions by U. S. News & World Report, University of the Ozarks is a Presbyterian-related institution that blends the liberal arts and professional preparation in a student-centered environment emphasizing quality teaching and student learning. The University serves approximately 800 undergraduate students on a beautiful campus in Clarksville, Arkansas, located along Interstate-40 approximately 90 miles northwest of Little Rock, and nestled between the Arkansas River and the Ozark Mountains. The University serves students from diverse religious, cultural, educational and economic backgrounds and welcomes students from throughout the U.S. and from more than 20 countries around the world. Knowing that diversity contributes to academic excellence and rich and rewarding communities, Ozarks is committed to recruiting and retaining a diverse faculty, staff and student body. The University is especially interested in applicants with diverse backgrounds and experiences and those with a successful record of teaching and working with diverse students, including historically underrepresented minority students and other underserved populations. Recent campaigns have enhanced facilities, academic programs and other campus initiatives. For more information about University of the Ozarks, visit www.ozarks.edu.

APPLICATION PROCEDURES

Review of applications will begin immediately and will continue until the search is completed. Please send a letter of application/cover letter; resume; and contact information for three references to:
humanresources@ozarks.edu