

CAMPUS SECURITY AUTHORITIES & RESPONSIBLE EMPLOYEES

___ I am a campus security authority ___ I am a responsible employee

Campus Security Authority	Responsible Employee
<ul style="list-style-type: none"> + Campus police/security + Individuals responsible for security + Individuals identified as someone to whom crimes should be reported + Officials with significant responsibility for student/campus activities 	<ul style="list-style-type: none"> + Any employee who has the authority to take action to redress sexual violence, who has been given the duty to report to appropriate school officials about incidents of sexual violence, or any other misconduct by students, or who a student could reasonably believe has this authority or responsibility
<p style="text-align: center;">What incidents are reported?</p> <ul style="list-style-type: none"> + Homicide + Sex offenses (rape, fondling, incest, statutory rape) + Robbery + Aggravated assault + Burglary + Motor Vehicle Theft + Arson + Arrests & Disciplinary Referrals: Drug Law Violations, Liquor Law Violations, Weapons Offenses + Dating Violence + Domestic Violence + Stalking + Hate crimes (the above crimes and incidents of larceny- theft, simple assault, intimidation, or destruction/damage/ vandalism of property) 	<p style="text-align: center;">What incidents are reported?</p> <ul style="list-style-type: none"> + Sexual harassment + Sexual violence
<p style="text-align: center;">Where?</p> <ul style="list-style-type: none"> + On-campus + Non-campus building or property (own or controlled by a recognized student organization or by the institution and used for educational purposes but not within area contiguous to campus) + Public property within or adjacent to the campus 	<p style="text-align: center;">Where?</p> <ul style="list-style-type: none"> + In the context of an institution's education programs and activities (academic, educational, extracurricular, athletic, etc.) + Off-campus if creating hostile environment on-campus or off-campus education program or activity
<p style="text-align: center;">What information must be shared?</p> <ul style="list-style-type: none"> + Nature + Date + Time + General location + Current disposition + May share more information based on preference of person reporting or intersecting requirements 	<p style="text-align: center;">What information must be shared?</p> <ul style="list-style-type: none"> + All relevant details about the sexual violence that the student or another person has shared + Relevant details include the name(s) of the alleged perpetrator(s) (if known), other students involved, the student who experienced the sexual violence, the date, time, and location
<p style="text-align: center;">With whom does a CSA have to share the information?</p> <ul style="list-style-type: none"> + • The Office of Public Safety or the Director of Public Safety, Larry Graham 	<p style="text-align: center;">With whom does a responsible employee have to share the information?</p> <ul style="list-style-type: none"> + The Title IX coordinator
<p style="text-align: center;">What if I'm a CSA and a responsible employee?</p> <p>The Title IX coordinator is also a campus security authority, so for incidents that fall under both laws, any information shared with the Title IX coordinator will also be shared for the purposes of Clery.</p> <p>My institution's process for sharing this information is: <u>The Title IX coordinator will ensure the incident reported to them is captured under this form and submit it to the Director of Public Safety.</u></p>	

REMINDER: You are not expected to determine whether or not the information you are reporting is definitively a hate crime, sexual violence, robbery, etc. or whether or not the incident occurred within "Clery geography" – you are simply required to share information that's provided to you that seems like it may be a reportable incident. It is the job of those to whom you are reporting to make final determinations for the purposes of categorization and next steps.

Once completed, please send this form to:

University of the Ozarks /// 415 North College Avenue, Clarksville, AR 72830

CAMPUS SECURITY AUTHORITY REPORTING FORM

Date of report: _____

Name of campus security authority: _____

Date that incident occurred (mm/dd/yyyy): _____

If multiple incidents were reported or if the date the incident occurred is unknown, please note below:

Reporting Person Contact Information

Reported By: The Victim A Third Party

First Name: _____ Last Name: _____

Phone Number: _____ E-mail Address: _____

If a third party reported the crime to you, please enter the relationship of the third party to the victim:

Agency Notified

If, to your knowledge, a law enforcement agency was notified, please enter the name of that agency.

Agency: _____

Does the victim want the incident reported to law enforcement? Yes No

Incident Information

Location of incident (*building name, street address, office number*):

Time of incident (*if known*): _____

Incident description (*Please provide specific, detailed information; can attach additional document if necessary*):

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Incident category: <i>(please see attached for definitions of offenses.)</i>			
<input type="checkbox"/> Homicide	<input type="checkbox"/> Burglary	<input type="checkbox"/> I am not sure how to classify this incident.	
<input type="checkbox"/> Sex Offense	<input type="checkbox"/> Burglary		
<input type="checkbox"/> Aggravated Assault	<input type="checkbox"/> Arson		
<input type="checkbox"/> Motor Vehicle Theft			
<input type="checkbox"/> Dating Violence	<input type="checkbox"/> Domestic Violence		
<input type="checkbox"/> Stalking	<input type="checkbox"/> Hate Crime <i>(please see below for additional information)</i>		
<input type="checkbox"/> Arrest for Liquor Law Violation	<input type="checkbox"/> Referral for Liquor Law Violation		
<input type="checkbox"/> Arrest for Drug Law Violation	<input type="checkbox"/> Referral for Drug Law Violation		
<input type="checkbox"/> Arrest for Weapons Law Violation	<input type="checkbox"/> Referral for Weapons Law Violation		
Other Crime Category If the crime was not listed above, please enter the additional crime category: <hr style="border: 0; border-top: 1px solid black;"/>			

Is there any evidence that this crime was motivated by bias? Yes No

If yes, please choose any/all categories of prejudice that apply.

Race Disability Gender National Origin
 Ethnicity Gender Identity Religion Sexual Orientation

If you answered "yes" to the Motivated by Bias question, please provide a brief summary of the evidence supporting a bias motivation:

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Location

What best describes the location of the crime? (If the crime occurred in multiple places, check all that apply. Please see the attached for further explanation as to the geography.)

- On campus, residence hall
- On campus, not in a residence hall
- Public property immediately adjacent to campus
- Non-campus in a University owned leased or controlled space (fraternity, sorority, off-campus classroom)
- Unknown location, other
- I do not know which category this location would fall under.

Please review the information within the form. When complete, submit the form to:

[
 DIRECTOR OF PUBLIC SAFETY
 Attn: Larry Graham
lgraham@ozarks.edu
 479.979.1425
]

Crime Definitions

Homicide	<ul style="list-style-type: none"> ♦ Murder/non-negligent manslaughter: the willful (non- negligent) killing of one human being by another ♦ Negligent Manslaughter: the killing of another person through gross negligence
Sex Offenses	<ul style="list-style-type: none"> ♦ Sex offenses: Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent ♦ Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim ♦ Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity ♦ Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law ♦ Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent
Robbery	<ul style="list-style-type: none"> ♦ Taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear
Aggravated Assault	<ul style="list-style-type: none"> ♦ Unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury

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Burglary	<ul style="list-style-type: none"> ✦ Unlawful entry of a structure to commit a felony or a theft
Motor Vehicle Theft	<ul style="list-style-type: none"> ✦ The theft or attempted theft of a motor vehicle
Arson	<ul style="list-style-type: none"> ✦ Willful or malicious burning or attempt to burn with or without intent to defraud a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
Dating Violence	<ul style="list-style-type: none"> ✦ Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: <ul style="list-style-type: none"> ✦ the length of the relationship ✦ the type of the relationship ✦ the frequency of interaction between the persons involved in the relationship
Domestic Violence	<ul style="list-style-type: none"> ✦ Felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction...or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction
Stalking	<ul style="list-style-type: none"> ✦ Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress
Liquor Law Violation	<ul style="list-style-type: none"> ✦ The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages
Drug Law Violation	<ul style="list-style-type: none"> ✦ The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use
Illegal Weapons Possession	<ul style="list-style-type: none"> ✦ The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons
Larceny-theft	<ul style="list-style-type: none"> ✦ The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another
Simple Assault	<ul style="list-style-type: none"> ✦ An unlawful physical attack by one person on another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness
Intimidation	<ul style="list-style-type: none"> ✦ To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack
Destruction/damage/vandalism of property	<ul style="list-style-type: none"> ✦ To willfully and maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it

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Geography Definitions

On campus:

- ✦ any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
- ✦ any building or property that is within or reasonably contiguous to the area identified in paragraph (i) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as food or other retail vendors)

Non-campus building or property:

- ✦ any building or property owned or controlled by a student organization that is officially recognized by the institution; or
- ✦ any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution

Public property:

- ✦ all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus

LEGAL DOCUMENT SUPPLIED BY:



85 Old Eagle School Road, Suite 103
Strafford, PA 19087
484.580.8754
clerycenter.org

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University of the Ozarks /// 415 North College Avenue, Clarksville, AR 72830

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